

**Subject:** FW: 4th Level Entrance  
**From:** Suzanne Holley <SHolley@downtownla.com>  
**Date:** 10/24/2016 10:33 AM  
**To:** Brian Raboin <braboin@downtownla.com>, Carol Schatz <cschatz@downtownla.com>, Elan Shore <eshore@downtownla.com>, Henna Sherzai <HSherzai@downtownla.com>, Herman Pang <hpang@downtownla.com>, Jeff Chodorow <jchodorow@DowntownLA.com>, Joan Noble <jnoble@downtownla.com>, Joanne Danganan <jdanganan@ccala.org>, Joella Hopkins <JHopkins@ccala.org>, John Howland <jhowland@ccala.org>, Julia Marino <JMarino@downtownla.com>, Kevin Begovich <kbegovich@downtownla.com>, Lena Mulhall <lmulhall@ccala.org>, Marie Rumsey <MRumsey@ccala.org>, Michael Filson <MFilson@downtownla.com>, Nhien Lasky <nlasky@ccala.org>, Nick Griffin <ngriffin@downtownla.com>, Ron Colcol <RColcol@downtownla.com>, Shawn Bratton <sbratton@ccala.org>

FYI

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**From:** Fuentes, Cynthia [mailto:Cynthia.Fuentes@hines.com]  
**Sent:** Monday, October 24, 2016 9:24 AM  
**To:** Suzanne Holley  
**Subject:** 4th Level Entrance

October 24, 2016

Ms. Suzanne Holley  
Downtown Center Business Improvement District  
633 West Fifth Street  
Los Angeles, California 90071

Re: 4<sup>th</sup> Level Entrance

Dear Suzanne,

We are excited to announce the 4<sup>th</sup> Level Entrance on Hope Place will re-open today, Monday, October 24, 2016. This level will be accessible to all tenants via the shuttle elevators from the Main Lobby to the 4<sup>th</sup> floor.

Should you have any questions, please do not hesitate to contact the Building Management Office at 213.683.1000.

With sincere regards,

**Leia Jensen**  
General Property Manager

**Hines**

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